

This instrument Prepared By:
Name _____
Address _____

Notice of Commencement

Permit # _____

Tax Folio/Strap # _____

State Of Florida
County Of HIGHLANDS

THE UNDERSIGNED hereby gives notice that the improvement will be made to certain to real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. Description of Property: (legal description of property, and street address if available)

2. General description of improvement:

3. Owner Information or Lessee information if the Lessee contracted for the improvement:

- A) Name and Address:
- B) Interest in Property:
- C) Name and Address of Fee Simple Titleholder (if different than owner listed above):

4. Contractor:

- A) Name and Address:
- B) Phone number:

5. Surety: (If applicable, a copy of the payment bond is attached)

- A) Name & Address:
- B) Amount of Bond \$ _____
- C) Phone number:

6. Lender:

- A) Name & Address:
- B) Phone number:

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by section 713.13(1)(a)7., Florida Statutes.

- A) Name & Address:
- B) Phone number:

8. In addition to himself or herself, Owner designates the following person(s) to receive a copy of the Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes.

- A) Name and address:
- B) Phone number:

9. Expiration Date of notice of commencement (the expiration date may not be before the completion of construction and final payment to the contractor, but will be 1 year from the date of recording unless a different date is specified). _____, 20_____.

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under penalty of perjury, I declare that I have read the foregoing notice of commencement and that the facts stated therein are true to the best of my knowledge and belief.

Signature of Owner or Lessee, or Owner's or Lessee's Authorized Officer/Director
Partner/Manager

Signatory's Title/Office

The foregoing instrument was acknowledged before me this _____ day of _____, _____(year) by _____ (name of person) as _____ (type of authority, ...e.g. officer, trustee, attorney in fact) for _____(name of party on behalf of whom instrument was executed).

Signature of Notary Public - State of Florida
Print, Type, or Stamp Commissioned Name or Notary Public
Commission Number

Personally Known____ or Produced Identification _____
Signature of Natural Person Signing Above